



1/22/2026

MacPherson Construction & Design, LLC  
Attn: Dan Buschser  
22605 SE 56th St. Suite 140  
Issaquah, WA  
Via: Email

RE: **CAO25-011** Review Letter 6; 5320 Butterworth Rd, Mercer Island, WA 98040

Dear Dan Buchser,

The City of Mercer Island Community Planning and Development Department has completed a review for compliance with the zoning code, Title 19 of the Mercer Island City Code (MICC) for the above Critical Area Review 2 application. The following issues need to be addressed in your resubmission:

Planning:

1. See comments on building permit 2504-064 linked below

Peer Review Geo:

1. See comments on building permit 2504-064 linked below.

The City's processing of the CAR2 application has been put on hold until these issues are resolved. Pursuant to MICC 19.15.110, all requested information must be submitted within 60 days or a request for extension requested. The deadline for a complete response or request for extension is March 23, 2026. If a complete response is not received or an extension response has not been received prior to that date, the application will expire and be canceled for inactivity. No additional notification regarding this deadline or expiration of the application will be provided.

Sincerely,

*Grace Manahan*

Grace Manahan, Code Compliance Planner  
City of Mercer Island Community Planning and Development  
[grace.manahan@mercerisland.gov](mailto:grace.manahan@mercerisland.gov)  
(206) 275-7764

**Responding and Resubmitting: [Click for More Detailed Instructions](#)**

1. Reply to all review comments within the review letter.
2. Update your drawings, and any necessary supplemental documents or forms.
3. Upload updated drawings to the [Mercer Island Permit Submittal Portal](#).

**Having Trouble? Please Review the Following:**

[Accessing, Reviewing, and Responding to MlePlan Comments](#)

[Troubleshooting MlePlan](#)

[MlePlan Overview](#)

Thank you for your participation in the MlePlan review process.

**Download the Correction Drawing File to Review and Respond to Comments:**

< [2504-064-SUB6-PLANS\\_review.pdf](#) >.

1. To access the file, enter the following credentials into your web browser:

Username: [eguest@mercergov.org](mailto:eguest@mercergov.org)

Password: @mercer123

2. To view comments, download the file to your hard drive and open in an Adobe Reader or Adobe Acrobat.
3. The first time you access this system, you will enter the same credentials two times. Once to open the plan in your web browser, and then again to open the plan in Adobe.

Please note, you can forward this link to your sub-consultants for their review, input, and replies.